



# A4M

## American Academy of Anti-Aging Medicine

30 October 2013 - 03 November 2013

### GROUP RESERVATION FORM

☐ New Booking

☐ Amendment

☐ Cancellation

☐ Repeat Guest

To: \_\_\_\_\_  
Email: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Tel: \_\_\_\_\_

From: \_\_\_\_\_  
Company: \_\_\_\_\_  
Email: \_\_\_\_\_  
Fax: \_\_\_\_\_

### Guest Information

Mr/Ms \_\_\_\_\_  
Last Name \_\_\_\_\_ Given Name \_\_\_\_\_  
Title \_\_\_\_\_  
Contact Address \_\_\_\_\_  
Postal Code/Zip Code \_\_\_\_\_  
Telephone \_\_\_\_\_  
Passport Number \_\_\_\_\_  
City \_\_\_\_\_  
Email \_\_\_\_\_  
Mobile \_\_\_\_\_  
Place & date of Issue \_\_\_\_\_

### Reservation Requirements

Room Type ☐ Deluxe Single Room @ AED 850++ ☐ Deluxe Double Room @ AED 900++  
\* The Above rate is inclusive of International Buffet Breakfast in Mizaan Restaurant  
\* The Above rate is subject to 10% service charge and 10% municipality tax  
\* Rates are quoted in AED  
Arrival \_\_\_\_\_ Date \_\_\_\_\_ Flight Number \_\_\_\_\_ ETA \_\_\_\_\_ Yes ☐ No ☐  
Departure \_\_\_\_\_ Date \_\_\_\_\_ Flight Number \_\_\_\_\_ ETD \_\_\_\_\_ Yes ☐ No ☐  
Airport Transfer

### Guest's Preference ( Upon Availability)

Preferred Bed ☐ King \*\* ☐ Twin \*\* ☐ No Preference \*\* Upon Availability  
Preferred Room ☐ Smoking Room ☐ Non- Smoking Room  
Other Request: \_\_\_\_\_

### Credit Card Guarantee

- All reservations must be guaranteed by credit card. Reservation without credit card details are not accepted.
- Notice of cancellation must be received 7 days prior the arrival to avoid 1 night cancellation penalty.
- Full cancellation fees apply for all rooms cancelled within 7 days of arrival. Deposits are non refundable.

Credit Card \_\_\_\_\_ Expiry Date \_\_\_\_\_  
Card Holder's Name \_\_\_\_\_

### Remarks:

### Hotel Confirmation

Room Rate \_\_\_\_\_ Confirmation Number \_\_\_\_\_ Confirmed by \_\_\_\_\_ Date \_\_\_\_\_

- 1.) Airport transfers available upon request at AED 250/- net per way per car and Ahlan Service (Meet and Assist) at AED 150.00 per person upon arrival only. Should you not avail the Ahlan Service, it is imperative to provide a contact number in order for the airport representative to locate the guest upon arrival.
- 2.) Our official check-in time is from 15:00 hours. Guaranteed check-in before 12:00 noon requires pre-booking from the night before.
- 3.) Our official check-out time is 12:00 hours. All requests for late check-out are subject to availability. Additional room charge will be applied for late check-out. Please consult with Guest Service on availability. Room Occupancy until 18:00 will be charge at 50% of the room rate and full rate will be applied for late check-out beyond 18:00
- 4.) Reservations are subject to availability

Kindly return scanned copy of this form to [Reservations@h-hotel.com](mailto:Reservations@h-hotel.com)